BSCP707 relating to Changes To Industry Standing Data

1. Reference is made to the Balancing and Settlement Code and, in particular, to the definition of "BSC Procedure" in Section X, Annex X-1 thereof.

2. This is BSC Procedure 707, Version 1.0 relating to Changes to Industry Standing Data.

3. This BSC Procedure is effective from 22 September 2025.

4. This BSC Procedure has been approved by ~~the BSC Panel~~BSCCo or its relevant delegated ~~Panel~~ Code ~~-~~Committee(s).

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1 Introduction

1.1 Purpose and Scope of the Procedure

The purpose of this BSC Procedure (BSCP) is to ensure that all changes to Industry Standing Data (ISD) within the Supplier Volume Allocation (SVA) arrangements are made in an auditable and controlled manner and where appropriate with due consultation with the affected parties. ISD refers to those items of data that are required to be passed from one party to another by the Supplier Volume Allocation Agent (SVAA).

This BSCP covers the raising of a change (an ISD Change Request 'ISD CR'), authorisation and notification of ISD items to all relevant Market Participants (MPs) including the SVAA. The BSCP also covers the raising of a request to change an item of ISD whose values are linked to BSCCo developed software and the subsequent notification of such changes. However, in order to accommodate potential software changes, their authorisation must be carried out in accordance with BSCP40 "Change Management". In addition, this BSCP outlines the process for effecting emergency changes to ISD.

A complete set of ISD entities together with their authorisation routes is contained in Appendix 4.1.

The BSCP does not cover the distribution and implementation of changes to ISD, or changes to SVA system standing data, which are covered by BSCP703, 'BSC Central Services' and BSCP507, 'Supplier Volume Allocation Standing Data Changes' respectively. Neither should it be used to implement changes to the structure of the ISD data. ISD changes shall be approved by the Supplier Volume Allocation Group (SVG) as delegated by BSCCo~~the Panel~~.

Any decisions made by the SVG which:

(a) are made prior to the date on which of BSCP707 is implemented; and

(b) are, pursuant to BSCP707, to approve ISD data, or changes to ISD data,

shall have full force and effect from the date of that approval and shall not be subject to dispute or challenge by reason of that decision having been made prior to the date on which BSCP707 comes into effect.

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1.2 Main Users of the Procedure and their Responsibilities

The main users of this BSCP are:

- ~~*Panel*~~ *BSCCo* - approves changes to ISD
- *MPs* – registered in accordance with BSCP38 for the purpose of interfacing with the BSCCo when managing changes to ISD.

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- *SVAA* - receives notification of authorised changes to ISD from BSCCo and is involved in progressing changes to the Master Settlement Calendar, preparing Impact Assessments (IAs), and agreeing release schedules.

1.3 Use of the Procedure

This BSCP must be used to progress all changes to those data items designated as ISD. The need to make changes to ISD may be identified by ~~the Panel~~BSCCo, one of its ~~Panel~~ Committees, relevant BSC Agents, or Parties, depending upon the nature of the change. Appendix 4.1 outlines who can raise an ISD CR and provides a list of ISD Entities. In order to progress an ISD CR, the originator is required to complete the ISD CR (using the ISD Portal) with the aid of the scenarios set out in BSCP707 Appendix 2: ISD Change Request Entity Validation[1] together with the valid section from the ISD Entity Form. Appendix 4.4 outlines the ISD Entity forms used by this BSCP.

There are two key milestones in this BSCP:

- The SVAA is to be notified by BSCCo of a change to ISD no later than 7 Working Days (or as otherwise agreed between BSCCo and the SVAA) before the Go Live Date.

- MPs have 2 Working Days from the notification of a new ISD version to contact BSCCo if they believe that the change to ISD as notified is not as agreed or invalid. If BSCCo determines that the ISD publish is not as agreed it will assess the severity of the impact of any error. BSCCo will then determine whether any relevant error should be removed in the next publish of ISD or whether the emergency fix process should be used (see Section 3.5).

1.4 Balancing and Settlement Code Provision

This BSCP has been produced in accordance with the provisions of the Balancing and Settlement Code (the Code). In the event of an inconsistency between this BSCP and the Code, the Code shall prevail.

1.5 Associated BSC Procedures

BSCP01	Overview of Trading Arrangements
BSCP15	BM Unit Registration
BSCP25	Registration of Transmission System Boundary Points, Grid Supply Points, GSP Groups and Distribution Systems Connection Points
BSCP38	Authorisations

[1] BSCP707 Appendix 2: ISD Change Request Entity Validation, details an array of scenarios in which an ISD CR may be required along with the information that should be included with such ISD CRs.

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BSCP40	Change Management
BSCP65	Registration of Parties and Exit Procedures
BSCP507	Supplier Volume Allocation Standing Data Changes
BSCP537	Qualification Processes for SVA Parties, SVA Party Agents and CVA MOAs
BSCP700	Unmetered Supplies Data Services
BSCP703	BSC Central Services for MHHS Metering Systems
BSCP704	Unmetered Supplies Operations

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2 Acronyms and Definitions

2.1 Acronyms

The terms used in this BSCP are defined as follows:

BM	Balancing Mechanism
BSCCo	Balancing and Settlement Code Company
BSCP	Balancing and Settlement Code Procedure
CDCA	Central Data Collection Agent
CPC	Change Proposal Circular
CRA	Central Registration Agent
FAA	Funds Administration Agent
GSP	Grid Supply Point
IA(s)	Impact Assessment(s)
ID	Identifier
LDSO	Licensed Distribution System Operator[2]
LLF Id	Line Loss Factor Identifier
ISD	Industry Standing Data
ISD CR	Industry Standing Data Change Request
ISDM	Industry Standing Data Manager
MP(s)	Market Participant(s)
MPID	Market Participant Identifier
PAB	Performance Assurance Board
RECCo	Retail Energy Code Company

[2] LDSOs will include Independent LDSOs.

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SAA	Settlement Administration Agent
SD	Settlement Day
SMRA	Supplier Meter Registration Agent
SVA	Supplier Volume Allocation
SVA MOA	Supplier Volume Allocation Meter Operator Agent
SVAA	Supplier Volume Allocation Agent
UMS	Unmetered Supplies

2.2 Definitions

ISD Circular - Information circulated by BSCCo relating to ISD changes.

ISD publish - Notification of a URL from the DIP to allow MPs access latest ISD in a preferred format of full or partial changes.

Go live Date - The last date after publication date by which the new Version of ISD will be published to the industry.

Publication Date – the date on which ISD updates are published. "All other terms are as defined in the Code".

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3 Interface and Timetable Information[3]

3.1 Changes to Industry Standing Data for Unmetered Supplies

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.1.1	When required.	Receive application for a new Charge Code and/or Switch Regime.	Applicant[4]	BSCCo	Details of new Apparatus or Switch Regime.	Electronic or other method as agreed.
3.1.2	Following 3.1.1, if more information is required.	Request more testing evidence or additional information from Applicant.	BSCCo	Applicant	Details of information or evidence required.	Electronic or other method as agreed.
3.1.3	Following 3.1.1 or 3.1.2 (if required).	Construct Charge Code and/or Switch Regime (seeking input from industry experts or UMSUG if required). Or Inform Applicant that a suitable Charge Code and/or Switch Regime cannot be constructed and discuss next steps.	BSCCo BSCCo	 Applicant	Details of new Apparatus or Switch Regime. Notification and possible next steps.	Internal Process. Electronic or other method as agreed.
3.1.4	Following 3.1.3 if Charge Code and/or Switch Regime constructed.	Raise and progress ISD change and consult UMSUG in relation to proposed new Charge Code and/or Switch Regime. See Section 3.3.	BSCCo	UMSUG	Details of new Apparatus, Switch Regimes and supporting data or testing evidence	Electronic or other method as agreed

[3] During Transition to MHHS any changes to ISD will be synchronised with those to Market Domain Data.

[4] Although Charge Codes are published via ISD, "Applicant" in this case does not relate to ISD authorised signatories.

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REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.1.5	Following 3.1.4 if change to ISD is not approved.	Inform Applicant of decision and discuss next steps.	BSCCo	Applicant	SVG decision.	Electronic or other method as agreed.
3.1.6	Following 3.1.4 and within 1 WD if no UMSUG review issues identified and the ISD update is approved.	Inform Applicant of decision. Send notification of decision.	BSCCo BSCCo	Applicant UMSUG		Internal Process.

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3.2 Changes to Master Settlement Timetable

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.2.1	Following authorisation of FAA Payment Calendar.	Authorise SVAA to create draft Master Settlement Timetable.	BSCCo.	SVAA.		Email.
3.2.2	Within 5 WD of 3.2.1.	Generate draft version of the Master Settlement Timetable and submit for review.	SVAA.	BSCCo.	Draft Master Settlement Timetable.	Internal process.
3.2.3	Within 10 WD of 3.2.2.	Resolve any issues with draft Master Settlement Timetable.	BSCCo.	SVAA and if appropriate, SAA / FAA / CDCA.		Manual.
3.2.4	Within 1 WD of 3.2.3.	Send revised Master Settlement Timetable.	BSCCo	SVAA.	Revised Master Settlement Timetable.	Email
3.2.5	Within 2 WD of 3.2.4.	Agree revised Master Settlement Timetable.	SVAA.	BSCCo.		Email.
3.2.6	Within 1 WD of 3.2.5.	Raise ISD CR.	BSCCo.		Proceed in accordance with 3.3.	Internal process.

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3.3 General Changes to ISD5

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.3.1	As required.	Submit ISD CR on the ISD Portal/Platform and associated paperwork.[6]	Originator.	BSCCo.	ISD F707/1[7] form and relevant parts of ISD Entity forms document. Appendix 4 details the changes that can be raised and the originators that can raise them.	ISD Portal.
3.3.2	No later than the ISD CR submission[7] deadline set out in the process for the following ISD version.	Review, raise and log ISD CR.	BSCCo/ Originator	BSCCo	ISD CR and any supporting information.	ISD Portal
3.3.3	If required following 3.3.2.	Provide review comments.	BSCCo	Originator	Comments on content of ISD CR in ISD Portal/ Platform	ISD Portal
3.3.4	If required following 3.3.3.	Submit new/revised ISD CR if required (return to 3.3.1).	Originator, BSCCo	BSCCo		ISD Portal/Platform
3.3.5	Following 3.3.2 and if BM Unit change required.	If ISD CR relates to BM Unit(s), liaise with CRA and confirm they have received notification of forthcoming BM Unit(s) registration.	BSCCo.	CRA.	ISD CR.	Email.

[5] Approved ISD changes for new Suppliers, new LDSOs, existing LDSOs and new Party Agents should be made in accordance with the criteria in Appendix 4.3. ISD changes related to ISD Housekeeping, Registration of New Market Participants or registration of Additional BM Units should follow 3.6.

[6] Participants raising CRs relating to Additional BM Unit registration, BM Unit deregistration or Cessation of Supplier should ensure the procedures within BSCP15 are followed. Participants raising CRs in relation to the registration or deregistration of a Supplier ID should ensure the procedures within BSCP65 are followed. BSCCo will raise CRs relating to Unmetered Supplies Operational Information in accordance with BSCP704. GSP Group Registration is progressed through BSCP25.

[7] Refer to the ISD release schedule published on the BSC Website for general changes.

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REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.3.6	If revision needed to ISD CR.	Submit new / revised ISD CR if required (return to 3.3.1).	Originator.	BSCCo	Revised Information	ISD Portal/ E-mail
3.3.7	Following 3.3.6.	Send details of ISD CR, any supporting information and summary of ISDM IA for IA.	BSCCo.	MPs, ISDM.	ISD Circular, including details of change and summary of ISDM IA.	Email.
3.3.8	Within 5 WD of 3.3.7.	Return IA and comments.	MPs, ISDM.	BSCCo.	IA and comments on proposed ISD CR.	ISD Portal/ Platform
3.3.9	Within 2 WDs of 3.3.8.	Consolidate comments of MPs~~, decide whether to recommend for approval.~~	BSCCo.	Originator, if necessary.	IA and comments on proposed ISD CR.	ISD Portal/ Platform
3.3.10	As required.	Make a decision on approval or rejection of ISD CR.~~Submit ISD CR for approval.~~	BSCCo.	~~Panel.~~	~~Details of ISD CR and all relevant IAs and consolidated comments.~~	Internal process.
~~3.3.11~~	~~At next Panel meeting.~~	~~Consider ISD CR, IA and consolidated comments and approve or reject ISD CR.~~	~~Panel.~~			~~Internal process.~~
~~3.3.12~~	~~Within 1 WD of 3.3.11.~~	~~Notify Panel decision.~~	~~Panel.~~	~~BSCCo.~~	~~Proceed in accordance with BSCP703 for publication of ISD.~~	~~Email.~~
3.3.113	Within 1 WD of 3.3.12.	Notify ~~Panel~~ decision.	BSCCo.	ISDM, MPs, Originator.		ISD Portal/ Platform

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3.4 Agree Implementation, Publication and Release Schedule

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.4.1	Prior to anticipated publish of ISD.	Liaise with SVAA and agree timetable for publish of forthcoming ISD releases. BSCCo will issue a release schedule for general changes to ISD and for new Market Participants, Party Agents and Additional BM Units. The Change Request submission dates will differ for each type of change, however they will both be included in the same ISD Publish.	BSCCo.	SVAA.	Proposed timetable of publish and go live dates and SVG meeting dates.	Email.
3.4.2	Within 5 WD of 3.4.1.	Provide comments on timetable of forthcoming ISD releases.	SVAA.	BSCCo.	Comments on proposed forthcoming ISD releases.	Email.
3.4.3	Within 1 WD of 3.4.2.	Address comments from SVAA on forthcoming ISD releases and approve.	BSCCo.			Internal process.
3.4.4	Within 1 WD of 3.4.3.	Notify SVAA of approved ISD releases.	BSCCo.	SVAA.	Agreed timetable for forthcoming ISD releases.	Email.
3.4.5	Once ISD release schedule agreed.	Issue ISD Circular notifying MPs of future ISD release schedule. Publish ISD Circular on ISD Portal.	BSCCo.	MPs, SVAA.	ISD Circular.	Email./ Website publication.

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3.5 Treating Emergency Fixes[8]

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.5.1	Problem requiring an emergency fix.	Identify ISD problem and notify of urgency for resolution.	MPs, SVAA, BSCCo.	BSCCo.	Details of problem and urgency for resolution.	Phone / Email.
3.5.2	As soon as possible after identifying.	Analyse problem, identify solution and liaise with SVAA.	BSCCo.	ISDM.	As appropriate.	Phone / Email.
~~3.5.3~~	~~Following agreement of action to be taken.~~	~~Obtain authorisation to implement emergency fix[9].~~	~~BSCCo.~~	~~Panel~~	~~Analysis and generation of solutions and associated timescales.~~	~~Internal Process.~~
3.5.34	Following agreement of action to be taken.~~Following authorisation.~~	Resolve problem in accordance with agreed approach.	BSCCo.	MPs, SVAA.	As appropriate.	Phone / Email.
3.5.45	As soon as possible.	Instruct ISDM to re-publish ISD.	BSCCo.	ISDM.	Instruction to re-publish ISD. Proceed in accordance with BSCP703.	Email
3.5.56	As soon as possible.	Raise ISD CR(s) and send details of changes.	BSCCo.	MPs, ISDM, and other BSC Agents.		ISD Portal

[8] An emergency fix will only be required if, following an ISD publish and subsequent go-live, an error in the ISD data is reported, either by BSCCo, the SVAA or a Market Participant. An emergency fix can be defined as an additional publish of ISD which would include an incremented version number.

[9] ~~Authorisation to be sought from Panel.~~

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3.6 ISD Fast Track - ISD Housekeeping Changes, Registration of New Market Participants and Additional BM Units

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.6.1	As required.	Submit ISD CR[10] which has been selected as a housekeeping change and associated paperwork or a new Market Participant submits a CR to register in ISD[11] or CR submitted for Additional BM Units.	Originator.	BSCCo.	Details of ISD changes (including justification for being a Housekeeping CR).	ISD Portal or ISD F707/1 form
3.6.2	No later than the Change Request submission deadline[12] set out in the process for the following ISD version.	Determine that CR is Housekeeping or Originator is a new Market Participant or CR is for Additional BM Units. Review and log ISD CR.	BSCCo.	ISDM	ISD CR and any supporting information.	Internal process.
3.6.3	If required following 3.6.2.	Provide review comments.	BSCCo	Originator	Comments on content of ISD CR submitted	ISD Portal
3.6.4	If required following 3.6.3.	Submit new/revised ISD CR if required (return to 3.3.1)	Originator	BSCCo		ISD Portal
3.6.5	Following 3.6.2 and if BM Unit change required.	If ISD CR relates to BM Unit(s), liaise with CRA to confirm they have received notification of forthcoming BM Unit(s) registration.	BSCCo.	CRA.	ISD CR.	Email / Fax.
3.6.6	If revision needed to ISD CR.	Submit new / revised ISD CR if required (return to 3.6.1).	Originator.	BSCCo.		ISD Portal
3.6.7	Within 2 WDs of 3.6.6.	Consider ISD CR and comments from ISDM. Decide whether the change should be made. Notify Originator.	BSCCo.	Originator, if necessary.	IA and comments on proposed ISD CR.	ISD Portal

[10] A Housekeeping CR is one which is of a minor nature and it is self-evident that the change would improve the data within ISD.
[11] This may include Market Participant, Market Participant Role, SMRA Appointment and / or BM Unit for Supplier in GSP Group data.
[12] Refer to the ISD release schedule published on the BSC Website for new Market Participants and Party Agents.

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REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
~~3.6.8~~	~~At next available opportunity.~~	~~Notify Panel of Housekeeping and / or new Market Participant change made and / or new Additional BM Units changes made.~~	~~BSCCo.~~	~~Panel.~~	~~Details of ISD CR and all relevant IAs and consolidated comments.~~	~~Internal process.~~
3.6.8~~9~~	At next available opportunity.~~Within 1 WD of 3.6.8.~~	Notify Housekeeping change and / or new Market Participant registration made and / or new Additional BM Unit changes made via ISD Circular. Publish ISD Circular on ISD page of the BSC website.	BSCCo.	ISDM, MPs, Originator.	ISD Circular.	Email / Website

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4 Appendices

4.1 ISD Entities & Authorisation Route

ID	Description	Authorisation Route	Originator
1	Market Participant Organisation	3.6	Market Participants, RECCo
2	GSP Licensed Distribution System Operator	3.3	LDSO
4	SMR Agent Appointment	3.3	~~Panel Secretary~~BSCCo
14	Clock Time Change[13]	3.3	BSCCo
17	DUoS Tariff ID	3.3	LDSO
18	GSP Group	3.3	BSCCo
21	Market Role	3.3	BSCCo
23	Settlement Period Duration	3.3	BSCCo
43	Day Type ID	3.3	BSCCo
44	Energisation Status	3.3	BSCCo
45	Market Participant Role	3.6	Market Participants, RECCo, BSCCo
47	Measurement Quantity	3.3	BSCCo
51	Settlement Type	3.3	BSCCo
61	BM Unit for Supplier in GSP Group	3.6	Supplier, BSCCo
M1	Market Segment	3.2	BSCCo
M2	Connection Type Indicator	3.3	LDSO, BSCCo
M3	Line Loss Factor Identifier	3.3	LDSO
M4	Load Shape Categories	3.3	BSCCo
M5	MHHS Consumption Component Classes	3.3	BSCCo
M6	MHHS GSPG Scaling Weights	3.3	BSCCo
M7	Valid Market Segment/ Connection/ Meter Type/ Meter Group	3.3	BSCCo, RECCo
M8	Valid Market Segment/ Metering Service Mapping	3.3	BSCCo, RECCo
M9	UMS Charge Codes	3.3	BSCCo, Customer, Market Participant or Equipment Manufacturer
M10	UMS Manufacturer Equipment LED Range Charge Codes	3.3	BSCCo, Customer, Market Participant or

[13] The annual updates of these entities will be progressed simultaneously.

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ID	Description	Authorisation Route	Originator
			Equipment Manufacturer
M11	UMS Switch Regimes	3.3	BSCCo, Customer, Market Participant or Equipment Manufacturer
M12	UMS Variable Power Switch Regimes	3.3	BSCCo, Customer, Market Participant or Equipment Manufacturer
M14	Master Settlement Timetable	3.2	BSCCo
M15	Consent Granularity	3.3	BSCCo
M16	Market Participant to DIP Participant Mapping	3.6	BSCCo, BSC Party
M17	Valid Consent Granularity Combinations	3.3	BSCCo
M18	DIP Market Roles	3.6	BSCCo
M19	Settlement Period Quality Indicators	3.6	BSCCo
M20	SVA Line Loss Factors	3.3	LDSO
M21	CVA Line Loss Factors	3.3	LDSO
Any	Housekeeping	3.6	BSCCo

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4.2 ISD Portal

ISD Change Request Details

ISD CR Number
(For BSCCo use)

Part A - Completed by Originator and submitted to BSCCo

Market Participant ID (MPID)……...Market Participant Role Code……..
ISD Entity Forms Attached……

Details of proposed change.....

…….
Reason for Change…….

Originator's Name ..... Company .....

Party ID…….Password…….

Date……(Authorised in accordance with BSCP38 except Non-BSC Parties)

Fast Track (3.6) (Please delete one)…..Y / N

☐ Please tick this box to indicate that approval has been obtained from the relevant Party for data items linked to an ISD Change which is/are not the responsibility of the Originator

Part B - Completed by BSCCo and submitted to SVA Agent

I confirm that appropriate authorisation has now approved the above ISD Change Request.

Please implement the change, ensuring publication no later than (calendar date): .....

with a Go Live Date of .....

BSCCo Name ..... Date- .....

Part C - Completed by SVA Agent and returned to the BSCCo

I confirm that above ISD Change Request has been implemented.

SVAA Name ..... Date .....

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4.3 ISD Registration Criteria

4.3.1 New Suppliers / Licensed Distribution System Operators (LDSOs)

In order for a new Supplier's or new LDSO's Market Participant and Market Participant Role Data to be registered in ISD they must have completed the following steps:

- Acceded (Registered as a BSC Party);
- Qualified (Proven that they can interface with Central Systems); and
- Completed Qualification i.e. gained approval from PAB (in accordance with BSCP537) that they have completed the Qualification process.

4.3.2 Existing LDSOs registering in a GSP Group

In order for GSP Group associations (i.e. GSP Group Distributor and SMRA Appointment data) for an LDSO to be registered in ISD they must have completed the following steps:

- Acceded (Registered as a BSC Party);
- Qualified (Proven that they can interface with Central Systems);
- Completed Qualification i.e. gained approval from PAB (in accordance with BSCP537) that they have completed the Qualification process; and
- Have gained PAB approval that their SMRS has completed Qualification (in accordance with BSCP537).

GSP Group registration is progressed through BSCP25.

4.3.3 New BSC Party Agents

In order for a new BSC Party Agent (excluding SVA MOAs who will be qualified in accordance with the Retail Energy Code Qualification and Maintenance Schedule) to be registered in ISD they must have:

- Completed Qualification i.e. gained approval from PAB (in accordance with BSCP537) that they have completed the Qualification process.

4.4 ISD Entity Change Request Forms

The ISD Entity Forms are attached to this BSCP as a separate document (BSCP707 Appendix 1: ISD Entity Change Request Forms).

4.4.1 ISD Entity Change Request Forms for CFD

If BSCCo is registering one or more Additional BM Units under instruction from any CFD Settlement Services Provider, spreadsheets or other suitable formats may be used to detail the registration details other than entity 61 form. Suppliers registering Additional BM Units for CFD Assets shall use the entity 61 form. Additional BM Units for CFD Assets must be of BM Unit Type 'S' and follow the naming convention for the BM Unit ID and BM Unit Name on the BSC Website.

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AMENDMENT RECORD– BSCP707

Version	Date	Description of Changes	Changes Included	Approval Reference(s)~~Mods/ Panel/ Committee Refs~~
1.0	22/09/2025	22 September 2025 Non-Standard Release	P478 P489	Panel 355A/02 Panel 364/09

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